ASCA 2013 REGISTRATION ADD/CHANGE FORM

BOSTON: APRIL 17-20

Please complete a separate form for each attendee.

☐ Dr ☐ Mr ☐ Ms _____ Name of Registrant

_____ Organization

_____ Phone

_____ Email (required for registration confirmation)

Register via credit card by faxing this form to 703.836.2090.

❒ VISA ❒ MasterCard ❒ AMEX

_____ Card Number

____/____ Expiration Date CVV

_____ Card Holder Name

_____ Signature

Pay by mailing a Check made payable to Ambulatory Surgery Foundation with this form to

ASCA Meeting Registration
1012 Cameron St, Alexandria, VA 22314-2427

Send a Substitute

Substitute must be from same facility or organization. Substitution fees apply after April 2.

☐ Dr ☐ Mr ☐ Ms _____ Name

_____ Credential(s)

_____ Title

_____ Address

_____ City State/ZIP

_____ Phone

_____ Fax

_____ Email (required for registration confirmation)

_____ RN Number (required for contact hours)

Cancellation Policy: All cancellation requests must be submitted in writing to ASCA via email (*registration@ascassociation.org*), fax (703.836.2090), or by mail. Through March 1, refunds are given minus a $50 administrative fee. From March 2 through April 1, refunds will be given minus a $150 administrative fee. **No refunds will be given after April 2.** If someone from your group registration must cancel, the refund will be made on the lowest registration fee paid by any member of the group, minus the administrative fees as outlined above. Please note that no refunds are issued for the pre-meeting workshops or tickets purchased.

Add a Pre-Meeting Workshop

All Workshops are Wednesday, April 17.

	Member	Full Price	
❒ CASC Review Course	$250	$365	$_____
❒ Achieving and Maintaining Life Safety Code Compliance	$125	$255	$_____
❒ HR Issues in the ASC	$125	$255	$_____
❒ Preparing for AAAHC Accreditation	$125	$255	$_____
❒ Preparing for Joint Commission Accreditation	$125	$255	$_____

Add a Guest

❒ Guest+ **$125** $_____

_____ Guest Name

+ **Guest registration** Guest registration is reserved for spouses/guests of the registrant who are not involved in the ASC industry in any way. Guests cannot attend educational sessions and are ineligible for continuing education credits. This fee allows the guest full access to the Exhibit Hall, including Wednesday and Thursday night receptions, continental breakfasts and lunch on Thursday. ***Please note:*** guest registration ***does not*** include tickets to Friday's Celebration Luncheon and Social Event. These tickets need to be purchased separately.

Purchase Printed Syllabus

Digital copy of syllabus included with each registration.

❒ Printed Syllabus (wire-bound book) **$35** $_____

Add Optional Tickets

Full conference registration includes one ticket to Friday's Celebration Luncheon and the Social Event. Guest registration ***does not*** include tickets to these events. Please indicate the number of additional tickets below.

	Total
❒ Celebration Luncheon	
_____# tickets x $50 (Friday)	$_____
❒ Social Event	
_____# tickets x $95 (Friday Evening)	$_____
❒ John F. Kennedy Presidential Library Tour	
_____# tickets x $70 (Saturday Afternoon)	$_____
❒ Academic World of Cambridge MIT/Harvard Tour	
_____# tickets x $70 (Saturday Afternoon)	$_____

Add Substitution

Substitution fees apply after April2.

❒ Substitution Fee **$25** $_____

Purchase Session Recordings

Package includes all available breakout sessions.

❒ Entire Conference Package Download **$95** $_____

Grand Total: $ _____

Visit our web site for more information: *ascassociation.org/ASCA2013*
For questions, call 703.836.5904 or email *registration@ascassociation.org*

Fax Registration to 703.836.2090